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[www.odha.com](http://www.odha.com)



**SPECIAL EVENT REQUEST FORM**

Requesting Association/Team \_\_\_\_\_ Richmond Munster Minor Hockey Association \_\_\_\_\_

Mailing Address \_\_\_\_\_ Box 1303 \_\_\_\_\_

City \_\_\_\_\_ Richmond, ON \_\_\_\_\_ Postal Code \_\_\_\_\_ K0A 2Z0 \_\_\_\_\_

Contact Person \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ Email \_\_\_\_\_

Name of Event \_\_\_\_\_

Type of Function \_\_\_\_\_

Event Date \_\_\_\_\_ Time \_\_\_\_\_

Location \_\_\_\_\_

Description  
 \_\_\_\_\_  
 \_\_\_\_\_

Amount of liability coverage required \_\_\_\_\_

\_\_\_\_\_  
 Applicants Signature

\_\_\_\_\_  
 Date Submitted

\_\_\_\_\_  
 Association/Team President's Signature

\_\_\_\_\_  
 Date Submitted

**ODHA OFFICE USE ONLY**

\_\_\_\_\_  
 Date Received

\_\_\_\_\_  
 ODHA Approval

Please send in the completed form to the Ottawa District Hockey Association office attention Rebecca Young either by the following: email [comm@odha.com](mailto:comm@odha.com) , fax (613) 224-6079 or regular mail.